

Dear JCS families,

Attached you will find a Communicable disease action plan. JCS will open August 10, live at Stage 2 of Communicable Disease Action Plan (CDAP) according to our previously published 2020-2021 school calendar. The Jesus Chapel School Board has been hard at work making sure that the school was prepared to respond to the needs of this current pandemic. As such, an action plan has been developed. The current CDAP may be found on our website. Along with the CDAP you will find more information regarding our plans for opening. Every day, new COVID-19 information is being discovered as scientists and medical professionals are able to study and test this virus. Our plans to reopen are subject to change as circumstances warrant. This may mean that prior to August 10, 2020, the reopening stage may change.

CDAP: Stage 2

The CDAP was developed to broadly address any communicable disease that may affect our campus populations. This allows our academic teams to develop more specific guidelines for students, teachers, and staff. As these are developed in greater detail, we will update the web page and notify you through the communications office via email. According to Stage 2, all faculty and staff will report to the campus. All classes will be offered in-person, on campus. There will be a distance learning option available to those families who do not feel comfortable sending their students to campus, at this time. In order to better account for absences, there will be a requirement for parent and administrator approval to utilize the distance learning option.

In this stage, intensified sanitization protocols will be in effect for all buildings. Students will not be allowed to stay after school unless they are involved in athletics, or tutoring since our classrooms are being disinfected. After School Care will still be available for PreK-5th grade students with health and safety protocols in place. Athletics will continue as directed by our athletic organization, TAPPS. You will find their most recent updates at tapps.biz.

Campus visitors will be restricted to those with appointments and must submit to temperature and health screening. In Stage 2, there will be a specific building set aside for quarantine and isolation purposes.

Personal Protective Equipment (PPE) will be provided and required for our faculty and staff when working with and among students. Additionally, faculty and staff will be required to submit to temperature and health screenings as they enter campus. Students must bring their own lunches and snacks for the school day. JCS will provide picnic tables, in various locations, so that students may be able to dine outdoors.

Elementary students will operate within a cohort model with a specific emphasis on cleanliness and distancing. Even at recess the emphasis will be to remain with the cohort in an assigned area. Students over the age of 10 will wear a face covering (mask) when moving through halls or outside of their cohort. Elementary students will still be able to participate in PE and recess, and have many other outdoor opportunities for learning with health and safety guidelines in place. Elementary academic halls traffic flow will move in one direction. They will clean their desks before lunch and at the end of the day. More details will be provided as they are developed.

Students in the JH and HS will operate in cohorts when possible with an emphasis on cleanliness and distancing. Secondary students will sanitize their desks at the end of every period. We ask that all JH and HS students wear face coverings when moving through the halls or outside of their cohorts.

Personal Protection Equipment (PPE)

Governor Abbott and the State of Texas provided JCS with the following items free of charge. We received these items through the local education agency (LEA) and will be able to make these items available to our faculty, staff, and students as needed.

- 300 Disposable Student Masks
- 700 Disposable Adult Masks
- 400 Reusable Student Masks
- 1400 Reusable Adult Masks
- 15 Adult Face Shields
- Disposable Gloves
- 12 gallons of Hand Sanitizer

We have also received \$31,000 in funding that is coming from YISD which we are using primarily for shields for student desks, sanitizing foggers and solution, and 15 iPad minis, so that "IF" we have to do any virtual instruction, we will be able to provide a better quality picture for the students.

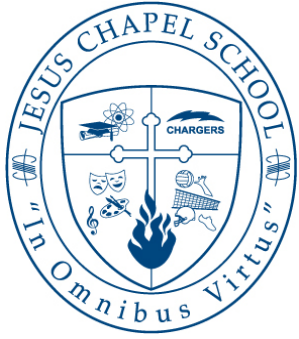
Conclusion

I am sure that there you have many questions that you want answered. I want to assure you that as more information is available Ms. Jenn will keep you informed. Any changes which have had to be made to our practices because of health and safety are explained "Protocols." I believe that we are making the most informed decision for our students, faculty, and staff. We have taken the local, CDC guidelines as well as our accreditation agency, TAPPS, TEA, and TEPASA into account as we have considered our protocols.

We are walking into a new place where we have never walked before. We promise that we will be praying for our students and their family more than ever before. We will experience things we won't like. I pray that we won't react, but that we will pray for each other. Pray for us, that we will have wisdom and understanding. Pray that we will be safe and that we will experience supernatural protection. Above all, my hope and my faith hold fast in Jesus, my Savior. My prayer for this year comes from Psalm 91:3-4, "For he will rescue you from every trap and protect you from deadly disease. He will cover you with his feathers. He will shelter you with his wings. His faithful promises are your armor and protection."

In His Love,

Alba Wilcox



**COMMUNICABLE
DISEASE ACTION
PLAN (CDAP)
Four Stage Response
System**

Absence rate of 7-14% in El, JH, HS triggers STAGE 1			
Absence rate of 15 % in El, JH, HS triggers STAGE 2			
Rate must remain below 14% for 10 school days before returning to STAGE 1			
Absence of 25% of students in El, JH or HS triggers STAGE 3.			
Rate must remain below 15% for 10 school days before returning to STAGE 2			
GOVERNMENT MANDAGE or Natural disaster triggers STAGE 4 and allowance for reopening.			
STAGE 1	<ul style="list-style-type: none"> * All faculty and staff report to work * All Students report to classes * Academics offered in-person only 	<ul style="list-style-type: none"> * Normal daily operations with intensified sanitation protocols * All athletics continue as scheduled with health and safety protocols 	<ul style="list-style-type: none"> * PPE optional or suggested * Temperature and screening required * Emphasis on handwashing and hand sanitizer * Hallways move in one direction with no congregating * Cafeteria closed, students bring lunch
STAGE 2	<ul style="list-style-type: none"> * All faculty and staff report to work * All students choose to report to classes or remain at home * Academics offered through in-person and distance learning platforms 	<ul style="list-style-type: none"> * Intensified sanitation protocols for all buildings * All athletics continue under the direction of TAPPS as allowed by local health authorities with intensified health and safety protocols * All campus visitors restricted 	<ul style="list-style-type: none"> * PPE required, Temperature and health screening required * PK-12 Operate in Cohorts, emphasis on personal sanitization and distancing. * Hallways move in one directions, no congregating. * Boys/Girls dismissed different times to facilitate social distancing. * Cafeteria closed
STAGE 3	<ul style="list-style-type: none"> * Essential staff and faculty report to work * All students remain at home * Academics offered only through distance learning platform 	<ul style="list-style-type: none"> * Intensified sanitization protocols for all buildings * All athletics placed on hold in cooperation with TAPPS * Closed campus, no visitors. 	<ul style="list-style-type: none"> * PPE required for essential staff and faculty * Temperature and health screening required for on campus essential workers and residential students. * Cafeteria Closed
STAGE 4	<ul style="list-style-type: none"> * All staff and faculty remain at home * All students remain at home * Academics remain on hold 	<ul style="list-style-type: none"> * Campus closed * Only essential sanitization and maintenance staff allowed 	<ul style="list-style-type: none"> * PPE required for all essential staff reporting to campus * Temperature and health screening required for all reporting to campus. * Cafeteria Closed

MODES OF EDUCATION

For the 2020-2021 school year, we sense the need to offer multiple modes of instruction and remain flexible in our school operations, depending upon various factors outside of our control. We intend to be fluid, adaptable, flexible, and prepared with a variety of responses. Following are the three Modes of instruction which we feel that we as a school our size can offer most effectively to our community. Mode 1 is our top priority, and we will strive to have as many school days operating in Mode 1 as possible. Mode 3 is our lowest priority, and we intend to do everything in our power to minimize those days to our general population, but make a promise to have a really strong and engaging program for those students who must remain at home because of a compromised health risk.

- Mode 1- Full-time on Campus
- Mode 2- Partial Presence on Campus (Determined Monthly/every three weeks)
- Mode 3- Chapel Virtual

Mode 1 is the least disruptive to education, but poses a higher risk of exposure.

Mode 2 is more disruptive to the education of the off-campus students but presents a reduced risk of exposure.

Mode 3 completely changes our model of education but also eliminates risk of exposure.

Since there is risk of exposure with on-campus learning, any family who needs or desires Distance Learning will have that option this year, regardless of the school's then current operating mode. **In other words, Distance Learning will be available students whenever on campus learning is being made available.**

DEFINITIONS OF MODES OF EDUCATION

We are committed to providing various forms of learning this year in order to ensure robust and rigorous learning experience.

ON CAMPUS LEARNING

Classes will be conducted on campus—either indoors or in outdoor classrooms—following safety measures and procedures to reduce risk of exposure.

- PK3-5th Grade will be in cohorts.
- 6th-12th not in cohorts.

DISTANCE LEARNING

Classes will be available for students to view and participate by livestream. Attendance will be taken. While sick students will automatically opt into distance learning until they are cleared to return to campus, a family can also choose to keep their child(ren) home for school. If a family makes this choice, they must notify the school and commit to their decision until the 1st Monday of the new three week, when they can decide to resume on-campus learning or to continue with distance learning for another three weeks. Those students will not be allowed to rejoin on-campus classes early in order to minimize disruption to classes and burden on teachers.

We would like to provide Chapel parents the opportunity to try out the option that they feel is best for their family in order to make an informed decision. As such, families who choose to keep their child(ren) home for distance learning for the first three weeks of school must complete a notification form by August 7. Then, at the end every three weeks (or six week marking period), each family which has made this election must complete another form notifying the school of their election to continue distance learning, if that is their decision. A family can choose distance learning at any time, but their student(s) may not rejoin on campus classes until the Monday after the end of a three week or six week marking period.

- Distance learning gives the student access to the livestream of classes.
- The option for distance learning is planned to be offered for only the 2020-2021 school year.
- Families who decide to keep their child(ren) home for distance learning at the start of the school year must complete a notification form **by August 7**.
- After the school year begins, families can submit a notification form and switch to distance learning at any time, but once selected, the student must commit to DL until the first Monday following the end of a three week or six week marking period. (This is different from an on campus student who is absent due to illness/quarantine, as those students may rejoin the on campus class whenever they have recovered and been cleared to return.)
- Students who opt into distance learning will not be able to participate in any campus activities, athletics, field trips, or extracurricular activities during that time. And if the distance learning occurs during tryouts or the start of sports or other student activities, then the student will not be eligible to later join the team)

CHAPEL VIRTUAL

Chapel Virtual has two applications. The first application is for students who have a high health risk and cannot participate in a live setting. The second application of virtual is if there is a need for all classes to be conducted with instruction specifically adapted for faculty-student virtual interaction and engagement. The school will determine when—and for how long—a full switch to Chapel Virtual would be necessary for specific classes and/or grade levels. Our new Chapel Virtual is a much more rigorous than in the spring of 2020.

- Students who opt for Chapel Virtual will not be able to participate in any campus activities, athletics, or extracurricular activities during that time. And if the distance learning occurs during tryouts or the start of sports or other student activities, then the student will not be eligible to later join the team).

CAMPUS REOPENING PLAN

WEEK 1

- The first three days of school will be spent for in-person learning and training of health and safety policies and practicing protocols.
- Elementary students will practice their policies in cohorts, secondary will stay in cohorts when appropriate and in small groups when not.
- Parents will be allowed to livestream during certain times to give feedback on protocols and health and safety measures.

Protocols and health and safety measures will be evaluated and adjusted as needed

STUDENT SCREENING:

If your child shows any of the symptoms consistent with COVID 19, you must keep him/her home from school, and report the symptoms to the school. If any person on campus presents with these symptoms, we are required to separate that person from others until he/she can be picked up by a parent/guardian, and we must report to the health department.

COVID-19 Symptoms

In evaluating whether an individual has symptoms consistent with COVID-19, consider the following questions:

Have they recently begun experiencing any of the following in a way that is not normal for them?

- Feeling feverish or a measured temperature greater than or equal to 100.4 degrees Fahrenheit

- Loss of taste or smell
- Cough
- Difficulty breathing
- Shortness of breath
- Headache
- Chills
- Sore throat
- Shaking or exaggerated shivering
- Significant muscle pain or ache
- Diarrhea (Updated to TEA guidelines July 28)

If your child exhibits any of these new or worsening symptoms, or has been in close contact with anyone who is lab-confirmed with COVID-19, your child must stay home and you will need to notify the school. Your child may return to school once **all three** of the following criteria have been met:

- At least one day (24 hrs) have passed since recovery (resolution of fever without the use of fever-reducing medications).
- Improvement of symptoms (e.g., cough, shortness of breath, etc.)
- At least ten days have passed since symptoms first appeared).

If your child has/had symptoms or has had close contact with an individual who is lab-confirmed with COVID-19 and wishes to return to school before completing all three of the above criteria, then you must either:

- Obtain a medical professional's note clearing your child for return based on an alternative diagnosis; or
- Receive a confirmation that your child is free of COVID via an acute infection test at an approved COVID-19 testing location. (Approved testing locations can be found at <https://tdem.texas.gov/covid-19/>.)

The phrase "close contact" in the preceding bullet points is defined by the CDC and state authorities as being in close proximity to a person who has tested positive for COVID-19 for at least 15 minutes at some time in the last 14 days when that person was still infectious. In such cases, guidelines recommend the exposed person to self-quarantine for 14 days.

All students will have their temperature taken as they enter campus. If a student is dropped off that has these symptoms they will not be admitted to campus, and the parent will be called immediately for pick up.

FACULTY AND STAFF:

All faculty and staff will be screened as then enter campus and their temperature will be checked.

SCREENING OF PARENTS AND VISITORS

1. We will ask that parents do not enter campus, except in the case of an emergency. Please take care of all business over the phone or through written communication sent with your student.
2. Only 2 people will be allowed in the office at the same time. If there are more than 2 people that need to come to the office, you will be asked to wait in your car and we will call or text you when it is your turn to come in.
3. Everyone that enters campus will have their temperature taken. Staff, students, and all guests will be required to log in every time they enter campus with name, time, and temperature. Anyone with a temperature above 100.4 will not be admitted on campus.

IF a student or staff member develops any symptoms of illness consistent with COVID-19 in the school setting:

- We will isolate the person in the book room while they wait to be picked up or until they are able to leave the facility on their own. We will ensure that they have hygiene supplies available, including facemasks, facial tissues, and alcohol-based hand rub.
- There will be a staff monitoring the student or staff member with symptoms who will be wearing PPE and will be outside of the door. The space used for isolation will be closed off for 24 hours after the ill person leaves, before it is cleaned. If 24 hours is not feasible, we will wait as long as possible, open outside doors and windows and use ventilating fans to increase air circulation in the area before cleaning.
- All areas used by the person who was sick will be cleaned and disinfected, such as high-touch surfaces, and items they have touched (e.g., individual desk, cot)
- After proper cleaning and disinfecting the space will be open for use.

According to TEA guidelines, if a student, teacher, or staff member has a lab-confirmed diagnosis of COVID-19, that person may not return to campus until 10 days have passed since the first symptom and must be fever free for 3 days without the use of fever suppressing medication. Siblings of the sick student, along with anyone other household members, must also stay home for 14 days to ensure that symptoms do not develop.

In the event of a lab-confirmed positive COVID test, we will close off areas that were highly used by the individual with the diagnosis until the non-porous surfaces in those areas can be disinfected. In addition, local health officials and close contacts will be notified, including the school's administration as well as the cohort/class of the infected individual, though the school may not be able to share the identity of that individual publicly because of health privacy laws.

Mindful of TEA guidelines and recommendations by the American Academy of Pediatrics, we will conduct educational activities that allow for as much physical distancing as possible, especially when indoors and/or students are stationary. Faculty will arrange their classrooms to maximize spacing between desks, allowing for no less than three feet, but ideally six feet, between students. In situations where physical distancing cannot be achieved alternative solution may be implemented.

Government and health authorities, including the Center for Disease Control (CDC), the American Academy of Pediatrics, and the TEA, have advocated the effectiveness of face coverings in minimizing the transmission of the coronavirus. Consistent with their recommendations, JCS will require, until further notice, the use of face coverings by all adults.

- PK-K students are not required to wear masks
- 1-3 Grade students parents discretion
- 4-12 Grades Wear in common areas or when moving around in classroom

Students and parents can choose a solid color face covering that works best for them. Administration and faculty will determine which face coverings faculty will wear that will be most effective for teaching, whether masks or shields.

Chapel is blessed to have a beautiful courtyard and a beautiful park across the street, which gives us the opportunity to maximize outdoor time, as recommended by the American Academy of Pediatrics and TEA. Faculty will be encouraged to use outdoor spaces, or alternative large spaces such as the auditorium, chapel and lunchroom for learning whenever possible. Physical distancing will still be encouraged in outdoor spaces. Face coverings are not required outdoors except during periods of high density such as morning arrival and afternoon pickup.

MASK DOWN

- Seated at a desk or properly physically distanced
- Outdoors, except at specific times of day including morning arrival and afternoon departure
- Eating

MASK UP

- Upon Arrival
- At Dismissal
- In common areas and transition times,

including but not limited to hallways, lockers, bathrooms, and specific classroom situations where physical distancing is not possible

Sanitization Protocols:

1. Every classroom will have a sanitizing station, which will include gloves, paper towels, and sanitizing solution, sanitizing wipes and hand sanitizer.
2. Elementary Students will be given sanitizing wipes to clean their desks before lunch, then they will clean their hands with hand sanitizing solution.
3. Secondary Students will be given sanitizing wipes to clean their desks and dividers every period then they will clean their hands with hand sanitizing solution.
4. Elementary teachers will clean desks, chairs, light switches, door handles at the end of every day.
5. Secondary teachers will clean light switches and door handles at the end of every class period.
6. The water fountains will not be available, so students will need to bring a water bottle to school.

Daily Protocols:

1. Secondary students will be required to wear a mask until seated in classroom (where there will be dividers), and any time he/she is not seated in his/her classroom or eating snack/lunch.
2. PreK-1st grade students will be dropped off at the blue door in the front parking lot. Teacher on duty will take temperature, and then a high school honor student will walk him/her through the south breezeway and go straight to his/her classroom, where his/her teacher will be waiting for him/her.
3. 2-5 Grade students will be dropped off by the portable in the back parking lot. The Teacher on duty will take their temperature, the student will proceed to their classroom where his teacher will be waiting for him/her.
4. Junior High Students will be dropped off at the main entrance and enter at the main gate. They will walk to the center of the courtyard to their lockers. Once they go to their lockers they will exit by the doors closest to the respective bathrooms on their way to their classrooms observing the "one way rule."
5. Secondary students will be dropped off by the portable in the back parking lot. They will proceed to the gate by the blacktop. Teacher on duty will take temperature. Students will walk around blacktop and up the center of the courtyard to their lockers. Once they go to their lockers they will exit by the doors closest to the respective bathrooms on their way to their classrooms observing the "one way rule."

Bathroom Protocols:

1. Only one person will be allowed in the bathrooms at a time.
2. Toilet seats, handles, sinks, faucets, and door handles will be sanitized by a staff member after every use.

Classroom/Hybrid Protocols (DL=Distance Learner):

1. Prek through 3st grade students will not be required to wear a mask unless the parent prefers him/her to do so until they are seated in the classroom.
2. Teachers will wear a mask anytime they are within 8 feet of students.
3. All classes will be streamed online. Students that will be working from home must be present for roll call during every class. Students may not wear pajamas to class DL or Chapel Virtual Classes. Students must be seen at all times to receive credit.
4. DL will present projects/reports to class on assigned days via zoom/google meets. They may also meet with teachers on Fridays to turn in weekly work and to take all weekly quizzes and tests. He/She will meet with a teacher in a sanitized classroom with no students present.
5. Students that are working from home will not be able to participate in extracurricular group activities, such as athletics.
6. Prek-3rd grade students will need to bring a pair of brand new house shoes (moccasin style preferred- something that will not slide off his/her feet). They will change into these when entering classroom (due to them doing activities on the classroom floors). Jesus Chapel School will provide "cubbies" for shoes.
7. Each student will have his/her own manipulatives.

Cafeteria Protocols:

1. All students will bring their own snacks and sack lunch to school, this includes drinks and water bottles.
2. We will divide lunch tables so that students will not be seated next to or across from each other. We will use outside when weather permits, and they will also be able to use classrooms as needed for lunch.
3. Tables and chairs will be cleaned and sanitized after each use.

Physical Education

1. We will focus on individual exercises, staying away from ball play and other activities that would have a great chance of germ transfer.
2. Students will wear masks to and from the park, but will take off masks when separated to the acceptable social distance.
3. All students will have his/her own equipment. Equipment will be sterilized after each use.
4. Students will be outside (in sunlight) as much as possible, as recommended by CDC.
5. There will be no exercises that involve contact with another person.

Recess Protocol

1. Each class will be assigned an area for play that only that cohort will be allowed to play in.
2. All games will be non-contact.
3. All students will have his/her own equipment.

Protocols will be updated as requirements change and as needed. Thank you for your cooperation and understanding as we prepare to come back to school! We have missed your children, and look forward to seeing them face to face again